



VACANCY

REFERENCE NR	:	VAC00812/24
JOB TITLE	:	Lead consultant: Financial risk, Governance and Compliance
JOB LEVEL	:	D2
SALARY	:	R 620 597 – R 930 895
REPORT TO	:	Senior Manager External Reporting and Fixed Assets
DIVISION	:	Finance
DEPT	:	Financial Accounting
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To evaluate the financial implications/risks associated with contracts and decisions and to ensure that SITA complies with all applicable laws and regulations as well as the relevant policies of the company by performing regular risks assessments and developing action plans to address weaknesses.

Key Responsibility Areas

- Develop and implement policies and procedures for the environment and ensure compliance with applicable legislation.
- Human Capital Management
- Manage Certification for the function to facilitate achievement of the relevant certifications.
- Coordinate and manage the department risk register by performing departmental risk assessment for Finance and implement action plans or/and internal controls to manage risks to acceptable levels.
- Draft strategies and plans to promote and ensure sound governance within the Finance division, including the assessment of internal controls and suggesting internal control improvements.
- To develop and finalise required reports to stakeholders.

Qualifications and Experience

Minimum: Finance related Degree (at least NQF Level 7).

Experience: 7- 8 years relevant experience in financial reporting and analysis as well as experience in auditing articles.

Technical Competencies Description

Good knowledge of the PFMA and Treasury regulations; Understanding of relevant legislation, including the Companies Act, GRAP, GAAP, VAT Act, Income Tax act, etc.; Knowledge of Financial Reporting and Analysis; Good understanding of Risk Management and Control; Ability to review processes and draft appropriate policies and procedures; identification of and management of risk; Implementation and monitoring of internal controls; System processes; Ability to analyse information and recommend corrective action; Ability to make an informed decisions; Experience in preparing financial schedules including disclosures as it relates to Financial reporting; Effective Presentation skills; Report writing skills.

Technical Competencies: Business Writing; Financial Accounting; Project/Programme Management; Corporate Governance.

Leadership Competencies: Collaboration; Communicating and Influencing; Honesty, Integrity and Fairness; Outcomes driven; Creative Problem Solving; and Decision-making.

Other Special Requirements

N/A.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV`s sent to the above email addresses will not be considered.

Closing Date: 21 July 2023

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.